

How do I sign up and pay for the on-campus option?

1) First go to <https://flats.byu.edu/signupall.php> to register for a test, **when prompted please use your UC Merced student ID number**. Select University of California, Merced as your current institution. Under "Proctor Information," type the following information:

NAME: Belinda Braunstein

DEPARTMENT: CETL, Undergraduate Education

INSTITUTION: University of California, Merced

ADDRESS: 5200 N. Lake Road,

CITY, STATE, ZIP CODE: Merced, CA 95343

PHONE: 209-228-4762

EMAIL: bbraunstein@ucmerced.edu

Under the "Sending Results to Your School" section, provide the following information that should look like this:

(*NOTE please copy the information exactly as you see it below, to ensure test results are sent to the proper location)

Sending Results to Your School:

- Fill in the address of your school so we can send your results.
- Upon receipt, your SCHOOL will be tasked with awarding credits on your transcript.
- **If you leave this section blank, or 'hold' your results, we will not send a copy to your school.**

(Hold results so student will be the only one to receive a copy of the results)

Name:	<input type="text" value="General Education"/>
Department:	<input type="text" value="Undergraduate Educatio"/>
University:	<input type="text" value="University of California, M"/>
Address:	<input type="text" value="5200 N Lake Rd"/>
City, State Zip:	<input type="text" value="Merced"/>
Phone:	<input type="text" value="209-228-7951"/>
Email:	<input type="text" value="ge@ucmerced.edu"/>

To complete the registration, click 'Proceed to Payment'

sending results to your school

When you get to the payment page, the cost will be \$50. After receiving your payment receipt, wait at least 48 hours before going to Step 2 below.

2) After waiting 48 hours you should receive an email from the proctor with the date, time, and location of the proctored exam on campus. If you do not receive this email, please email ge@ucmerced.edu.

When do I get the results?

You will receive an email with your **unofficial** scores shortly after completing the test. Your score will be divided into “101/102,” which is the beginning section, and “201,” which is the intermediate section. Then it will say “pass” or “fail” depending on whether you passed or failed each section. You must pass 101/102 to have the language requirement waived at UC Merced. Your official score report will be sent to you and General Education by regular U.S. mail. The time it takes to receive your scores is usually less than seven business days. Once General Education receives a copy of your scores it will be entered on MyDegreeAudit within 7-10 business days.

When should I take this test?

If you plan to take the test in lieu of language classes, we recommend that you take it sooner rather than later. You might want to consider taking it before your junior year so if you do not pass you still have time to schedule courses to meet the requirement before graduation. You can take it any year though. The earlier in your college career you take the test, the better.

If I do not pass, can I take the test again?

Test takers must wait 6 months before attempting the language test a second time.

What should I do if I need Student Accessibility Services?

Please register as far in advance as possible before the test and contact ge@ucmerced.edu.

Accommodations: University of California, Merced is committed to creating learning environments that are accessible to all. If you anticipate or experience academic barriers based on a disability, specifically in regards to exams, please contact Student Accessibility Services (SAS) at access@ucmerced.edu as soon as possible to explore reasonable accommodations. When you reach out, please make sure to indicate the need for accommodations on the Language test. All accommodations must have prior approval from Student Accessibility Services on the basis of appropriate documentation.